



A-State Online Application Guide

A-State Online Services
September 17, 2020

 AState.edu

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Chapter 1: Red Wolf Type (AOS)

Undergraduate Students



Red Wolf Type (AOS) – Undergrad Overview

We have identified the following **Red Wolf** Types for A-State Online

- **Student type 1: True Freshman**
 - No Previous undergraduate work

- **Student type 2: Returning Undergrad**
 - Previous undergraduate work from A-State – No Bachelor’s Degree
 - Returning undergraduate Post-Degree Student if previous degree from A-State

- **Student type 3: Transfer Undergrad**
 - More than 13+ undergraduate transferrable hours

- **Student type 4: Post-Degree Student**
 - Received undergraduate degree from other institution than A-State

Step 1: Red Wolf Type (AOS) – True Freshman

Red Wolf Type Identification

- Select **100% Online Student**
- Select **Application Term**
 - Choose from Session 1 or 2 (part term)

Educational Level

- Select which level of program you are applying for
- **Select as seen on screen IF you identify as True Freshman**

The answers are automatically saved.

Please click on **Continue** after each screen

ARKANSAS STATE UNIVERSITY

Giving Library Athletics News Calendar myCampus A-Z Index

STATE

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INFO FOR: FUTURE STUDENTS | CURRENT STUDENTS | PARENTS | FACULTY & STAFF | ALUMNI | COMMUNITY

Home

Red Wolf Type

Personal Background

Additional Information

Planned Course of Study (AOS-Graduate)

High School and College History

Letters of Recommendation

Program Requirements

Signature

Review

RED WOLF TYPE (AOS)

Logout

Complete the questions below so we know what type of incoming Red Wolf you will be. If you are NOT applying to be a 100% online student, [click here](#) to be directed to the appropriate application.

You are applying to be a 100% online student

Online

Which application term do you wish to start?*

2021 Spring

Which Part of Term/Session do you wish to start?*

Session 1 (Fall 1, Spring 1, Summer 1)

Which educational level are you applying for?

Undergraduate (Associates or Bachelors)

Will the term you selected above be your first term/semester of college after high school graduation?

Yes

Continue

Step 1: Red Wolf Type (AOS) – Transfer/Returning Undergrad

Red Wolf Type Identification

- Select **100% Online Student**
- Select **Application Term**
 - Choose from Session 1 or 2 (part term)

Educational Level

- Select which level of program you are applying for
- **Select as seen on screen IF you identify as Transfer/Returning Undergrad**

The answers are automatically saved.

Please click on **Continue** after each screen

Home

Red Wolf Type

Personal Background

Additional Information

Planned Course of Study (AOS-Undergraduate)

High School and College History

Signature

Review

Select 'Yes' IF you have a Bachelor's Degree (Post-Degree Student) →

Select 'Yes' IF you identify as **Returning Undergrad** →

RED WOLF TYPE (AOS)

Complete the questions below so we know what type of incoming Red Wolf you will be. If you are NOT applying to be a 100% online student, [click here](#) to be directed to the appropriate application.

You are applying to be a 100% online student

Online

Which application term do you wish to start?*

2021 Spring

Which Part of Term/Session do you wish to start?*

Session 1 (Fall 1, Spring 1, Summer 1)

Which educational level are you applying for?

Undergraduate (Associates or Bachelors)

Will the term you selected above be your first term/semester of college after high school graduation?

No

Have you received a Bachelor's degree?

No

Have you previously attended classes at Arkansas State University at Jonesboro?

Yes

Continue

Step 2 & 3: Background Information – Undergrad Student

After **Red Wolf Type** has been identified, you will reach to background information:

▪ Step 2 – Personal Background

Fill out all the required fields of general student information.

▪ Step 3 – Additional Information (AOS)

Fill out all the required fields of classifying questions for AOS students.

Remember to click on
after each screen

Continue



PERSONAL BACKGROUND

*Denotes Required Field

Name

Prefix

First (Given)*

Middle

Last (Family/Surname)*

Logout



ADDITIONAL INFORMATION (AOS)

*Denotes Required Field

Residency

Have you been a resident of Arkansas for more than six months?

Yes
 No

Military

Have you ever served in the United States military?

Yes
 No

Are you the spouse or dependent of someone who is currently on active duty in the United States military?

Yes
 No

Logout

Step 4: Planned Course of Study – Undergrad Student

Course of Study

Please select the following required fields:

- **Choose your Major**
 - Drop down box of undergraduate programs
- **Choose your Degree**
 - Associate's Degree
 - Bachelor's Degree
 - *Alternatively Certificate Program*

Please note the different types of degrees such as Bachelor of Science and Bachelor of General Studies

The screenshot shows a web form for planning a course of study. On the left is a navigation menu with links: Home, Red Wolf Type, Personal Background, Additional Information, **Planned Course of Study (AOS-Undergraduate)**, High School and College History, Signature, and Review. Below the menu is the Arkansas State University logo and contact information: Jonesboro, Arkansas | (870) 972-2100, with links for Open Records, Appropriate Use, and IT Security. The main form area is titled "PLANNED COURSE OF STUDY (AOS-UNDERGRADUATE)". It includes a note: "*Denotes Required Field". Under "Planned Major*", a dropdown menu is open, listing various majors such as Business Administration, Communication Studies (highlighted in blue), Corporate Media, Creative Media Production, Criminology, Digital Innovations, Disaster Preparedness and Emergency Management, General Studies (Associates), General Studies (Bachelors), Graphic Communications, Leadership Studies, Media Ministry, Organizational Supervision, Political Science, RN to BSN, Sociology, and Strategic Communications. A link for "& Directions" is visible on the right. Below the major dropdown is the "Planned Degree*" dropdown, which currently shows "Bachelor of General Studies". At the bottom of the form is a red "Continue" button.

Step 5: Previous Institution History – True Freshman

True Freshman students who never attended college before are required to submit:
High School Transcript

Home

Red Wolf Type

Personal Background

Additional Information

Planned Course of Study (AOS-
Undergraduate)

High School and College History

Signature

Review

HIGH SCHOOL AND COLLEGE HISTORY

If your school does not automatically populate, please enter the name and location of your school.

Only list your current or most recently attended high school.

If you have taken or are currently taking college classes at your high school, list the college/university.

List any college/university you have attended regardless of the year attended, accreditation, or number of credit hours attempted/earned.

An official transcript **MUST** be sent from every school listed before an admission decision will be made.

Institution	Dates Attended
Add Institution	
Piggott High School	08/2010–05/2016 Edit

Continue

Step 5: Previous Institution History – Transfer/Returning Undergrad

Transfer/Returning Undergrad students who have attended any other prior college/university are required to submit **official transcripts** from every institution they have ever attended.

Returning Undergrad students may not be required to submit additional college transcripts.

Home

Red Wolf Type

Personal Background

Additional Information

Planned Course of Study (AOS-Undergraduate)

High School and College History

Signature

Review

HIGH SCHOOL AND COLLEGE HISTORY

If your school does not automatically populate, please enter the name and location of your school.

Only list your current or most recently attended high school.

If you have taken or are currently taking college classes at your high school, list the college/university.

List any college/university you have attended regardless of the year attended, accreditation, or number of credit hours attempted/earned.

An official transcript **MUST** be sent from every school listed before an admission decision will be made.

Institution	Dates Attended	
Add Institution		
Arkansas State University	08/2018–05/2020	Edit
Black River Technical College	06/2016–05/2018	Edit
Piggott High School	08/2010–05/2016	Edit

Continue

Step 6: Signature – Undergrad Student

Please read carefully BEFORE you sign it. All students are required to sign and confirm that all submitted information is accurate and agree to the binding agreement as indicated.

Home

Red Wolf Type

Personal Background

Additional Information

Planned Course of Study (AOS-Undergraduate)

High School and College History

Signature

Review

SIGNATURE

I certify that all information submitted in the admission process - including this application and any other supporting materials is my own work, factually true, and honestly presented, and that these documents will become the property of the institution to which I am applying and will not be returned to me. I understand that I may be subject to a range of possible disciplinary actions, including admission revocation, expulsion, or revocation of course credit, grades, and degree should the information I have certified be false.

I understand that this is a formal, legal, and binding document into which I enter with sound mind and body and no coercion or pressure.

- I hereby confirm that I am aware of and understand all the documentation requirements for my application to Arkansas State University - Jonesboro.
- I hereby confirm that the documents which I have submitted for admission purposes (including but not limited to academic transcripts, diploma certificates, and test scores) are true and accurate.
- I understand and do hereby agree that I will submit official documents (including but not limited to academic transcripts, diploma certificates, and test scores) to Arkansas State University - Jonesboro.
- I understand and agree that I will submit official transcripts to Arkansas State University - Jonesboro, from all previously attended institutions where I attempted college credit.
- All official documents must be sent directly from the institution via a verified electronic service to astateonline@astate.edu or to the following address: **A-State Online, PO Box 2520, State University, AR 72467.**
- All documents submitted for admission will become property of Arkansas State University - Jonesboro, regardless of admission decision, and will not be returned to the applicant.
- If I fail to present Arkansas State University - Jonesboro with my official documents or if the official documents I present do not meet Arkansas State University - Jonesboro's requirements, I will not be permitted to enroll at Arkansas State University - Jonesboro.

Moreover, I understand and agree that this Agreement, entered into in the State of Arkansas, shall be governed by and construed under the laws of the State of Arkansas.

In place of your signature, please type your full legal name:

Date Signed: September 11, 2020

Continue

Step 7: Review & Submit Application – Undergrad Student

Please review your application carefully and make sure that all information is accurate

Review your application by following these three guidelines:

- **Check** for missing answers or errors
- **Answer** all the required fields to avoid potential error
- **Submit** the application once the review is completed

Home

Red Wolf Type

Personal Background

Additional Information

Planned Course of Study (AOS-Undergraduate)

High School and College History

Signature

Review

REVIEW

We have detected the following errors with your application. These errors must be corrected before submission.

Section	Required Field or Error
Personal Background	Missing Biographical Information
Personal Background	Missing Permanent Address
Additional Information	AOS Missing Felony/Sex Offender Response

Submit Application

Save for Later

Step 8: Application Submitted – True Freshman

Once you have submitted your application, you will reach to **Application Status** where you will follow these 4 guidelines:

- **Pay Application Fee** to complete application
- **Verify Address**
- **Upload Materials (if needed)**
- **Application Checklist follow-up:**
 - **Submit any required documents** such as High School Transcript and Test Scores
 - **Satisfy checklist requirements** by submitting required items

APPLICATION STATUS FOR 100% Online

If you need to contact us regarding your application, provide your name and this reference number: *Your Reference Number will be listed here*

Payment Due: 30.00 USD

X Awaiting Application Fee - Submit Payment for 30.00 USD

Verify Address
We have your addresses listed as follows:

Mailing Address Permanent Address*

Address Information will be listed here

[Edit Addresses](#)

Upload Materials
To submit documents that we have requested, please select the document type below and upload a Word document, PDF, or scanned image file. If we have not requested that you submit documents to us, you may disregard this.

No file selected.

Application Checklist Application Submitted: 09/16/2020

Status	Details	Date
X Awaiting	High School Transcript for Piggott High School	
X Awaiting	Test Scores	

Step 8: Application Submitted – Transfer/Returning Undergrad

Once you have submitted your application, you will reach to **Application Status** where you will follow these 4 guidelines:

- **Pay Application Fee** to complete application
- **Verify Address**
- **Upload Materials (if needed)**
- **Application Checklist follow-up:**
 - **Submit any required documents** such as High School Transcript, College Transcripts and Test Scores
 - **Satisfy checklist requirements** by submitting required items

APPLICATION STATUS FOR

100% Online

If you need to contact us regarding your application, provide your name and this reference number: *Your Reference Number will be listed here*

Payment Due: 30.00 USD

 Awaiting Application Fee - [Submit Payment for 30.00 USD](#)

Verify Address

We have your addresses listed as follows:

Address Information will be listed here

[Edit Addresses](#)

Upload Materials

To submit documents that we have requested, please select the document type below and upload a Word document, PDF, or scanned image file. If we have not requested that you submit documents to us, you may disregard this.

 No file selected.

Application Checklist

Application Submitted: 09/16/2020

Status	Details	Date
 Awaiting	Official College Transcript for Arkansas State University	
 Awaiting	Official College Transcript for Black River Technical College	
 Awaiting	High School Transcript for Piggott High School	
 Awaiting	Test Scores	

Chapter 2: Red Wolf Type (AOS)

Graduate Students

Including Ed.S. and Doctorate

Students/Post-Degree Students



Red Wolf Type (AOS) – Grad Overview

We have identified the following **Red Wolf** Types for A-State Online

- **Student type 1: First Time Grad**
 - No previous graduate work at A-State and no grad degree received from any institution

- **Student type 2: Returning Grad**
 - Previous A-State graduate work – no degree received

- **Student type 3: Post-Grad Degree Student**
 - Previous graduate degree from A-State or other institution

Step 1: Red Wolf Type (AOS) – Grad Student


Red Wolf Type Identification

- Select **100% Online Student**
- Select **Application Term**
 - Choose from Session 1 or 2 (part term)

Educational Level

- Select which level of program you are applying for
- **Select as seen on screen IF you identify as First Time Graduate Student**

The answers are automatically saved.

Please click on  after each screen

Home

Red Wolf Type

Personal Background

Additional Information

Planned Course of Study (AOS-Graduate)

High School and College History

Program Requirements

Video Essay

Signature

Review

Select 'Yes' IF you have a Master's Degree (Post-Grad Degree Student) →

Select 'Yes' IF you identify as **Returning Grad** →

RED WOLF TYPE (AOS)

Complete the questions below so we know what type of incoming Red Wolf you will be. If you are NOT applying to be a 100% online student, [click here](#) to be directed to the appropriate application.

You are applying to be a 100% online student

Online

Which application term do you wish to start?*

2021 Spring

Which Part of Term/Session do you wish to start?*

Session 1 (Fall 1, Spring 1, Summer 1)

Which educational level are you applying for?

Graduate (Masters, Specialist or Doctoral)

Have you received a previous Graduate level degree (Masters, Specialist or Doctoral)?

No

Have you previously attended classes at Arkansas State University at Jonesboro?

Yes

Are you applying as a non-degree seeking student?

No



Step 2 & 3: Background Information – Grad Student

After **Red Wolf Type** has been identified, you will reach to background information:

- **Step 2 – Personal Background**

Fill out all the required fields of general student information.

- **Step 3 – Additional Information (AOS)**

Fill out all the required fields of classifying questions for AOS students.

Remember to click on
after each screen

Continue

- Home
- Red Wolf Type
- Personal Background**
- Additional Information
- Planned Course of Study (AOS-Graduate)
- High School and College History
- Program Requirements
- Video Essay
- Signature
- Review

PERSONAL BACKGROUND

*Denotes Required Field

Name

Prefix

First (Given)*

Middle

Last (Family/Surname)*

Suffix

- Home
- Red Wolf Type
- Personal Background
- Additional Information**
- Planned Course of Study (AOS-Graduate)
- High School and College History
- Program Requirements
- Video Essay
- Signature
- Review

ADDITIONAL INFORMATION (AOS)

*Denotes Required Field

Residency

Have you been a resident of Arkansas for more than six months?

Yes

No

Military

Have you ever served in the United States military?

Yes

Step 4: Planned Course of Study – Grad Student

Course of Study

Please select the following required fields:

- **Choose your Major**
 - Drop down box of undergraduate programs
- **Choose your Degree**
 - Master's Degree
 - Ed.S. Degree (Post-graduate degree)
 - Doctorate Degree
 - *Alternatively Certificate Program or Non-Degree Grad*

Please note the different types of degrees

Home

Red Wolf Type

Personal Background

Additional Information

Planned Course of Study (AOS-Graduate)

High School and College History

Program Requirements

Signature

Review

The following questions may change depending upon program. These applies to any Educational program that require Teaching Certificate

PLANNED COURSE OF STUDY (AOS-GRADUATE)

*Denotes Required Field

Planned Major*

Building-Level Administration (Certificate)
Business Administration (MBA)
College Student Personnel Services
Curriculum and Instruction
Curriculum Director (Certificate)
Disaster Preparedness and Emergency Management
Dyslexia (Certificate)
Early Childhood Education
Early Childhood Services
Education Theory and Practice
Educational Leadership (Ed.D.)
Educational Leadership (Ed.S.)
Educational Leadership (MSE)
Engineering Management (MEM)
Gifted Talented Creative Teacher (Certificate)

Planned Degree*

Master of Science-Education

Do you have a valid teaching license?

Yes

Which state are you currently licensed in?

Arkansas

Continue

Step 5: Previous Institution History – Grad Student

First time/Returning Graduate Students who have attended any other prior college/university are required to submit **official transcripts** from every college/university they have ever attended. **Returning Graduate** students may not be required to submit additional college transcripts.

Home

Red Wolf Type

Personal Background

Additional Information

Planned Course of Study (AOS-Graduate)

High School and College History

Program Requirements

Video Essay

Signature

Review

HIGH SCHOOL AND COLLEGE HISTORY

If your school does not automatically populate, please enter the name and location of your school.

Only list your current or most recently attended high school.

If you have taken or are currently taking college classes at your high school, list the college/university.

List any college/university you have attended regardless of the year attended, accreditation, or number of credit hours attempted/earned.

An official transcript **MUST** be sent from every school listed before an admission decision will be made.

Institution	Dates Attended	
Add Institution		
Arkansas State University	08/2018–05/2020	Edit
Black River Technical College	06/2016–05/2018	Edit
Piggott High School	08/2010–05/2016	Edit

Continue

Step 6: AOS Program Requirements – Grad Student

Please note that you may not reach to this page for all programs. This page is for programs that require additional information and documents.

Program Requirements:

- Please follow the admission requirements prior to submitting any information or documents.
- You will be able to submit your documents at a later point.

- Home
- Red Wolf Type
- Personal Background
- Additional Information
- Planned Course of Study (AOS-Graduate)
- High School and College History
- Program Requirements**
- Video Essay
- Signature
- Review

AOS PROGRAM REQUIREMENTS

Please note, if you do not have access to these documents during the application process, you will have the opportunity to upload them at a later time.

Mentor

You are applying for a program that requires a written commitment from a valid professional that certifies he/she will serve as your mentor throughout the duration of your program. A list of acceptable mentors can be found here: [View Acceptable Mentors](#)

Please complete the following required information on your chosen mentor and he/she will be contacted via e-mail to confirm they are willing to serve as your mentor and provide their credentials.

Mentor Name*

Mentor E-Mail*

Mentor Phone Number

Teaching License

Please upload a valid teaching certificate/license.

Upload file here (.Doc, .Docx, .PDF)

No file selected.

Step 7: Educational Leadership Video – Grad Student

Interview Video Requirements:

- Please follow the instructions prior to submitting a video. Answer all three questions.
- You will need access to camera and microphone to test or upload a video.
- **Important:** This video will be viewable by the department of study.

Please note that you may not reach to this page for all programs. This page is for Educational Leadership students who are required to submit an Interview Video

- Home
- Red Wolf Type
- Personal Background
- Additional Information
- Planned Course of Study (AOS-Graduate)
- High School and College History
- Program Requirements
- Video Essay**
- Signature
- Review

EDUCATIONAL LEADERSHIP INTERVIEW QUESTIONS

DIRECTIONS: Please prepare a video of yourself responding to the following 3 questions. The video should be 5-8 minutes in length.

1. Introduce yourself and identify the program for which you are making the application.
2. Describe your reasons for applying to Arkansas State University's Educational Leadership program. Specify experiences and accomplishments that will be beneficial to you in achieving your goal to be an educational leader.
3. Identify a leader you admire and why.

To record your video, you will need to use a computer with a webcam and a browser that supports media recording (Chrome and Firefox).

Start Test

Continue

Step 8: Signature – Grad Student

Please read carefully BEFORE you sign it. All students are required to sign and confirm that all submitted information is accurate and agree to the binding agreement as indicated.

Home

Red Wolf Type

Personal Background

Additional Information

Planned Course of Study (AOS-Graduate)

High School and College History

Program Requirements

Video Essay

Signature

Review

SIGNATURE

I certify that all information submitted in the admission process - including this application and any other supporting materials is my own work, factually true, and honestly presented, and that these documents will become the property of the institution to which I am applying and will not be returned to me. I understand that I may be subject to a range of possible disciplinary actions, including admission revocation, expulsion, or revocation of course credit, grades, and degree should the information I have certified be false.

I understand that this is a formal, legal, and binding document into which I enter with sound mind and body and no coercion or pressure.

- I hereby confirm that I am aware of and understand all the documentation requirements for my application to Arkansas State University - Jonesboro.
- I hereby confirm that the documents which I have submitted for admission purposes (including but not limited to academic transcripts, diploma certificates, and test scores) are true and accurate.
- I understand and do hereby agree that I will submit official documents (including but not limited to academic transcripts, diploma certificates, and test scores) to Arkansas State University - Jonesboro.
- I understand and agree that I will submit official transcripts to Arkansas State University - Jonesboro, from all previously attended institutions where I attempted college credit.
- All official documents must be sent directly from the institution via a verified electronic service to astateonline@astate.edu or to the following address: **A-State Online, PO Box 2520, State University, AR 72467.**
- All documents submitted for admission will become property of Arkansas State University - Jonesboro, regardless of admission decision, and will not be returned to the applicant.
- If I fail to present Arkansas State University - Jonesboro with my official documents or if the official documents I present do not meet Arkansas State University - Jonesboro's requirements, I will not be permitted to enroll at Arkansas State University - Jonesboro.

Moreover, I understand and agree that this Agreement, entered into in the State of Arkansas, shall be governed by and construed under the laws of the State of Arkansas.

In place of your signature, please type your full legal name:

Confirm

Step 9: Review & Submit Application – Grad Student

Please review your application carefully and make sure that all information is accurate

Review your application by following these three guidelines:

- **Check** for missing answers or errors
- **Answer** all the required fields to avoid potential error
- **Submit** the application once the review is completed

Home

Red Wolf Type

Personal Background

Additional Information

Planned Course of Study (AOS-Graduate)

High School and College History

Program Requirements

Video Essay

Signature

Review

REVIEW

We have detected the following errors with your application. These errors must be corrected before submission.

Section	Required Field or Error
Personal Background	Missing Biographical Information
Personal Background	Missing Permanent Address
Additional Information	AOS Missing Felony/Sex Offender Response
Signature	Please complete prior to submission.

Submit Application

Save for Later

Step 10: Application Submitted – Grad Student

Once you have submitted your application, you will reach to **Application Status** where you will follow these 4 guidelines:

- **Pay Application Fee** to complete application
- **Verify Address**
- **Upload Materials (if needed)**
- **Application Checklist follow-up:**
 - **Submit any required documents** such as Official College Transcripts
 - **Satisfy checklist requirements** by submitting required items

APPLICATION STATUS FOR

100% Online

If you need to contact us regarding your application, provide your name and this reference number: 518543160.

Payment Due: 30.00 USD

✘ Awaiting Application Fee - [Submit Payment for 30.00 USD](#)

Verify Address

We have your addresses listed as follows:

<i>Mailing Address</i>	<i>Permanent Address*</i>
491 N Scurlock Ave Piggott, AR 72454-1520 United States	, AR United States

[Edit Addresses](#)

Upload Materials

To submit documents that we have requested, please select the document type below and upload a Word document, PDF, or scanned image file. If we have not requested that you submit documents to us, you may disregard this.

No file selected.

Application Checklist

Application Submitted: 09/17/2020

Status	Details	Date
✘ Awaiting	AOS Mentor Form	
✘ Awaiting	AOS Teaching Certificate	
✘ Awaiting	Official College Transcript for Arkansas State University	
✘ Awaiting	Official College Transcript for Black River Technical College	